



KENTCHURCH

PARISH COUNCIL

Minutes of an Ordinary Meeting of
Kentchurch Parish Council
held at The Auction Rooms, Pontrilas
on Wednesday 15th January 2020

No KPC/MW/084

Present

Councillor Mr K (John) Chance Chairman
Councillor Mr J Pring Vice – Chairman
Councillor Mr T Edwards
Councillor Mrs J Evans

Clerk Mr M Walker

Also Present

One further member of the public

Meeting declared open by the Chairman at 7.30pm

1.0 Apologies

Apologies were received and accepted from Councillor Mrs H Adams, Ward Councillor Mr Peter Jinman and Mr Dave Roden Lengthsman/Contractor
Locality Steward Mr Paul Norris and Police Representative not present

2.0 Declarations of Interest

- 2.1** To receive any declarations of interest in agenda items
No declarations of interest were made
- 2.2** To consider any written applications for dispensation
No written declarations of interest made

3.0 Minutes

The Minutes of the Ordinary Parish Council Meeting No KPC/MW/083 held on Wednesday 20th November 2019 were signed by the Chairman as a true record

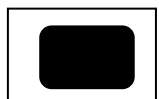
4.0 Financial Report

4.1 Receipts

No receipts received

4.2 Invoices for Payment

Clerk's Salary December 2019 Gross	£282.28
Mileage	£25.29
Postage	£1.44
TAX £56.40 NIC £0.00	
Nett Pay	£252.61
Cheque 101022	
HMR&C 3 rd ¼ payment October November December	£169.40
Cheque 101023	
Clerk's Salary January 2020 Gross	£282.28
Postage	£0.70 pence
TAX £56.40 NIC £0.00	
Nett Pay	£226.58
Cheque 101024	



Request for Precept of £8,500.00 submitted to Herefordshire Council

4.2i	Kentchurch Parochial Church Council (PCC) Donation	£100.00
	Cheque 101025	
	Dore Community Transport (DCT) Donation	£200.00
	Cheque 101026	
	CARE (Herefordshire) CIC Donation	£100.00
	Cheque 101027	

All Payments Unanimously Approved

{Finance/Reconciliation Sheets given to all Parish Councillors present}

4.3 Bank Balances as per Barclays Internet Printed Statements

Business Premium Account	@ 2 nd January 2020	£18,370.50
Bank Reconciliation 15 th January 2020		
to agree with Bank Statement dated 02/01/2020 and signed by Chairman £18,370.50		
Community Account	@ 2 nd January 2020	£2,248.84
Bank Reconciliation 15 th January 2020		
to agree with Bank Statement dated 02/01/2020 and signed by Chairman £2,248.84		

- 4.4 Barclays Bank Mandate Form** (extra signatories required) + Electronic Banking
New Bank Mandate Form given to Councillor Mr T Edwards for completion and verification at Barclays Bank
Then form to be returned to Parish Clerk
Form then to be given to Councillor Mrs Heather Adams for completion and verification at Barclays Bank
Details already verified for Councillor Mr K J (John) Chance Chairman
Mr John Cole to be removed as signatory
Agenda item for the next full Parish Council meeting
Electronic Banking – no current action required

5.0 Reports

5.1 Ward Councillor Mr Peter Jinman

Ward Councillor Mr Peter Jinman not present but report sent by email 14th January 2020

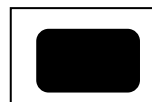
“My apologies to you all as you are all having your meeting on the same night! Even if it was not the one day this week when I am away overnight in London on business, I would need a helicopter to get around you all in time.

I have responded to one or two of you individually with regard to particular items that affect your parish but as ever my main occupation locally seems to have been chasing up and trying to get road maintenance carried out. The rain and flooding has taken its toll on local roads with clear examples of where the responsibilities for landowners to maintain the ditches and stop run off from fields on to roads meets the responsibilities of the local lengthsmen and Balfour Beatty. I know one of the Parishes is contemplating a ‘meet the landowner’ initiative to try to get some work done to stop the repeated road damage from runoff.

I have chased up and pointed out to BB some of the particularly bad areas that need attention but do keep telling me where these are. I do regularly drive around the ward and am spotting what I can see but local knowledge is always a better option. Please keep on reporting pot holes etc as it is only by repetition that the extent and nature of the damage can be logged. There is some hope of central government providing extra money for rural roads and we need to show to it the need that we see every day.

The second commonest area of local council work has been planning and enforcement of building regulations and plans. I must emphasise that it is important to let the enforcement team know early on if something is not happening as it should be. As ever my plea for letting me know your council’s views on applications as soon after the meeting as possible is really helpful.

Clearance of waste and rubbish is a particular problem for residents in the Longtown area that always used to avail themselves of the Monmouthshire tip. Regrettably there is as yet not progress on changing the council’s mind in Monmouthshire but there are ongoing discussions.



The railway station for Pontrilas is also showing signs of progress helped by the residents of Monmouthshire who locally see it as something they would like to see and use.

A date for the diary. As I keep on saying to council officials and cabinet, why are all the meetings held in towns in the county and none in this South West part of the county. Whilst there is no town here there should be a visit from the relevant council bodies to the rural villages where there are some excellent parish halls etc. So on the 27th Feb the Herefordshire Council Cabinet session will be held in Ewyas Harold. This is a congress style meeting where questions have to be sent in before the event but those questioners who are successful in asking a question can also ask a supplementary and this is where the key to question answering lies. I am assuming the meeting will be at the Memorial Hall but I am sure that the clerks will be informed as to the where and when. A good turn out from local people would be helpful in showing this part of the county wants to engage. Regards, Peter Cllr Jinman Golden Valley South”

Questions to be forwarded to Peter reference meeting

5.1i No progress

5.1ii No progress

5.2 Police Report

See Item 12.0

5.3 Lengthsman Report

Mr Dave Roden Lengthsman/Contractor not present

Telephone call received prior to meeting:-

Site meeting to be arranged with Dave, John Chance and Malcolm

5.4 Memorial Hall Delegate Report

Councillor Mr Trefor Edwards had nothing to report

6.0 Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise or ask the Parish Council questions

No matters raise

7.0 News Letter

To consider for publication Newsletter with budget and precept

The Parish Council unanimously resolved for the Clerk to print and distribute the “Kentchurch Parish Council Digest” plus Balfour Beatty’s leaflet “Guidance on Your Responsibilities”

8.0 2020 Verge Cutting

To consider option to have a single verge cut during the 2020 season

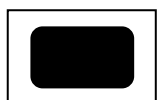
Email dated 12th December 2019 received from Linzy Outtrim PhD Stakeholder Manager Balfour Beatty reference “Managing verges for Biodiversity”

“Dear Parish Clerk

We are considering our approach to verge maintenance for the coming year to try to improve the biodiversity on our roadside verges. As you’ll know, we generally cut rural roadside verges twice a year in May/June and again in August/September. We omit the first cut where there are sites of special interest, ie where there are special plants, or habitats. We can also omit the first cut where parishes request it, although we still cut where there are junctions or other safety concerns, like the presence of an accident cluster site.

Several parishes have already contacted us to request that we leave verges on C and U roads within their parishes uncut until August/September in 2020, and I am writing to ask if your parish would like to consider this. Please reply to herefordshireparishes@bblivingplaces.com ideally by the end of January so that we can begin to compile a programme for our teams. Plantlife have recently published information about improving biodiversity in our roadside verges, and your parish may wish to read this https://www.plantlife.org.uk/application/files/8315/7347/2498/Road_verge_guide_17_6.pdf before discussions take place. Although we aren’t able to implement all of their recommendations at this time, omitting the first cut (where safe to do so) has tangible benefits for wildlife and is an important step in the right direction. Many thanks Linzy **Linzy Outtrim PhD**

Stakeholder Manager | Balfour Beatty | Services | Living Places”



The Parish Council unanimously resolved to write to Balfour Beatty stating that they required two rural roadside cuts per year May/June and August/September

9.0 Planning Application

Application Number 194296 2 Rose Bungalow Pontrilas HR2 0BQ
Proposed single storey side and rear extension

Good Afternoon Laura,

Kentchurch Parish Council considered planning application No 194296 2 Rose Bungalows HR2 0BQ at their January 2020 meeting.

*Unanimously Resolved:- While they raised no objections to the detail of the planning application considerable concern was raised to the un-adopted access road which has **not** received any substantial maintenance in recent years and while the actual road is very uneven the rain water run-off (which includes the loose road surface) discharges onto the public highway in Pontrilas Village blocking drains and putting domestic & commercial properties at flood risk. The Parish Council therefor feel that the relevant users of this un-adopted road should contribute to the satisfactory upkeep of this road.*

Best Regards Malcolm Walker Clerk to Kentchurch Parish Council

10.0 Telephone Kiosk, Defibrillator Training

10.1 Pontrilas Telephone Kiosk Defibrillator Training

Clerk to arrange a Training Session at Sonya's Community Room at Pontrilas when convenient to all concerned

Agenda item for the next full Parish Council meeting

10.2 Kentchurch Telephone Kiosk "Bunker" update

Clerk to investigate costings for refurbishment of Kiosk

Agenda item for the next full Parish Council meeting

11.0 Highways and Footpaths

To receive **new** information on any Parish Highway including Public Footpath Issues

Another letter to be sent to Mr Clive Hall Herefordshire Council reference Railway Tunnel

14th January 2020 CAS-746006-R3M6Q6 Report a Pothole
Barton Hill Pitch Flooding

Councillor Mrs Heather Adams is now the Public Rights of Way {PRoW} Footpaths Officer having taken over from Councillor Mr J Pring Vice – Chairman. Herefordshire Council / Balfour Beatty have been informed and official authorisation received by Heather.

Footpath KZ4 C1234 Finger Post at end dangerous and requires attention

Footpath KZ22 Station Approach end rotten Finger Post requires attention (part of the Herefordshire Trail)

Site meeting held with Councillor Mrs H Adams and Clerk Mr Malcolm Walker on 6th March reference Highway issues.

12.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received

Planning Applications Update

5th August 2019

Planning Application 192568 Court Farm Pontrilas HR2 0EH

Proposed erection of two agricultural buildings

Building 1 covered cattle feeding area forming an extension of existing cattle shed

Building 2 a new steel portal frame building, open ended with concrete panel walls to hold and store manure

Type Planning Permission

Planning Permission Granted 19th December 2019

2nd May 2017

Planning Application P171547/XA2 Timber and Builders Merchant Pontrilas
Application for approval of details reserved by conditions 3, 4 and 15 attached to planning permission 142033

Type PP Approval of details reserved by condition

Still Valid



Correspondence

25th November 2019

Report Road Defects

Road Surface over Railway Tunnel

Case reference number CAS-740148-Y4K1B6

25th November 2019 “Good Morning Susan,

As I have previously received Public Footpath related emails from you I hope you are still the relevant contact. Kentchurch Parish Council’s Footpaths Officer has been for many years Councillor Mr John L Pring, however as from November 20th 2019 Councillor Pring will be standing down from this role and Councillor Mrs Heather Adams will be the Footpaths Officer for Kentchurch Parish Council.

Can you please provide written authority for her to act in this capacity

Best Regards Malcolm Walker Clerk to Kentchurch Parish Council”

December 2019 Golden Valley Safer Neighbourhood Team (SNT) Newsletter

Your team, based at Peterchurch

PC 3687 Jeff Rouse 07870150972 jeff.rouse@westmercia.pnn.police.uk

PCSO 6378 Pete Knight 07773 053919 peter.knight@westmercia.pnn.police.uk

PCSO 6173 Fiona Witcher 07773 054582 fiona.witcher@westmercia.pnn.police.uk

Crime Trends 1st - 30th November 2019

Several power tools including 4 chainsaws, a disc cutter and a strimmer were taken from an insecure shed at a property in **Abbeydore** sometime during the last two weeks in October Incident ref 491-s-011119

A vintage ‘Duckhams Open & Closed ‘sign was stolen from outside a business in **Vowchurch** sometime between 2pm and 9pm on Saturday 2nd November Incident ref 429-s-031119

A wooden fence at **Clehonger** playing fields was damaged sometime over the weekend of 2nd/3rd November Incident ref 662-s-041119

A Beta 250cc off-road motorcycle was stolen from a farm in **Walterstone** sometime overnight on Tuesday 12th / Wednesday 13th November Incident ref 255-s-131119

A Ford transit van that had been stolen from the Caerphilly area on 19th November was found abandoned in a farmer’s field in **Craswall** the following morning - very similar to when two stolen

Ford transit vans appeared in Longtown a few weeks ago. A nearby business had buildings broken into the same night, nothing was taken but a quad bike was damaged during an attempt to steal it Incident ref 89-s-201119 & 219-s-201119

An unoccupied farm in **Wormbridge** had buildings broken into sometime during the night of Tuesday 26th / Wednesday 27th November. Approximately 150 gallons of diesel were stolen, along with a quantity of pig netting and several hand tools Incident ref 379-s-271119

Advice from the Energy Networks Association Are you ready for winter?

As the nights get colder and darker, the chances of severe weather increase. Storms, floods and other extreme conditions can cause damage to network infrastructure and disrupt your energy supply.

That’s why the UK’s gas and electricity network companies have come together to run the Be Winter Ready campaign. The campaign aims to help the public better-prepare for power cuts and gas emergencies that may result from bad winter weather.

To Be Winter Ready, you should:

- **Know your free emergency numbers** - in a power cut dial 105 or, for a gas emergency, dial 0800 111999

- **Prepare your home** – keep a torch handy and get your appliances serviced by a Gas

Safe registered engineer to prevent carbon monoxide poisoning. Vulnerable households can get extra support by signing up to the Priority Services Register.

Contact your gas or electricity network to find out more. Visit www.energynetworks.org to find out who your network operator is.

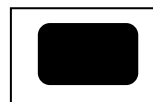
- **Priority Services Register** join a free service provided by network operators & suppliers to customers in need

In recent years the chances of unplanned problems with electricity and gas supply have reduced dramatically.

Since 1990, network companies have invested £100bn in improving the reliability of local energy networks in the UK. As a result, on average, electricity customers have a power cut just once every two years and gas

distribution customers will have their gas supply interrupted without advance notice just once every 36 years.

Despite this, our gas and electricity networks can be affected by natural events, with severe winter weather potentially causing significant damage. The gas and electricity network operators are urging the public to Be Winter Ready. Make sure you’re prepared in case you have a power cut or gas emergency.



Scam News You may be aware of a recent scam that has been widely reported within Herefordshire, particularly within the last few weeks. Criminals are calling potential victims falsely claiming to be a Police Officer and that they have been the subject of fraud through their bank account. They attempt to persuade the victim to attend their bank and withdraw large sums of money and then return home to hand the money over to 'a Police Officer'. It is important to state that the Police will **NEVER** ask you to hand over **ANY** money or purchase vouchers. Don't part with any of your personal information, bank cards, money or valuables.

If you are suspicious or feel uncomfortable with the caller's questions, then end the call. If in doubt hang up and wait 10 minutes. Then report to Action Fraud on 0300 1232040. Report to the Police immediately if the crime is still happening, the suspect is in the local area or if you are vulnerable and unable to contact Action Fraud

To reiterate: A genuine caller will **never** ask to: Send a courier to collect cash, bank cards, or valuables

Ask for your PIN Ask you to withdraw or transfer money

Another scam to be aware of, reported to us by several of our readers regarding the renewal of your TV licence - an email is sent, supposedly by the TV Licensing authority, asking you to pay for your licence. If the e-mail is not addressed to you personally then it will be a scam.

And on a lighter note... This festive story was recounted by one of our colleagues from the Met....

"After a day's Christmas celebrations in 1981, a quiet night duty in Kings Cross Police Station came to an end when I was 'ordered' by our Inspector to go to the local fire station to kidnap their Station Officer with a ransom note being left stating that his safe return would be on payment of a crate of beer. At the appropriate time the task was performed.

Two hours later a fire engine pulled up outside Kings Cross Road Police Station and the station doors burst open followed by several fire officers holding a fire hose. After a few minutes the front office resembled a swimming pool. They then departed stating we could keep their Station Officer!

Admitting defeat we returned him to the fire station and then spent the rest of the night mopping down the front office. Happy Days!!!!

How to Contact Us

_ **101** to talk to your local SNT or report a crime _ goldenvally.snt@westmercia.pnn.police.uk
_ www.westmercia.police.uk @GValleyCops

Only call 999 in an emergency, when a crime is in progress or life is in danger

13.0 Matters Relayed to the Clerk for the Agenda of the Next Meeting


Bank Mandate Form
Defibrillator Training
"Bunker" Kiosk

14.0 Confirmation of Date, Time and Venue of Next Meeting

The next meeting will be the Ordinary Parish Council Meeting to be held on Wednesday 18th March 2020, meeting to commence at 7.30pm in The Auction Rooms Pontrilas

Note Meeting Date change for July 2020 now 29th July

Meeting Declared Closed 8.30 pm

Signed..........

Parish Council Chairman Councillor Mr John Chance

Dated this day the 29th July 2020